

Job Title:	Echo Grace Kids Director	Reports To:	New Milford Lead Pastor
Position Type:	Non-Exempt - 15 Hours	Location:	New Milford
Hourly Pay Range:	\$22.00 - \$26.00	Workweek:	Monday, Wednesday & Sunday

ROLE & RESPONSIBILITIES

- Lead the execution of Echo Grace Kids programs, processes, and strategies at your campus, ensuring alignment with ministry goals and values.
- Recruit, train, encourage, and develop a thriving volunteer team in collaboration with the Family Ministry Central Team.
- Cultivate life, ministry, and leadership skills among volunteers, fostering authentic relational connections and a culture of growth.
- Partner with the Director of Family Ministries to implement systems and programs that support the spiritual development of children and families.
- Maintain proactive communication with parents and small group leaders to build trust and strengthen engagement.
- Assist in planning, leading, and executing Echo Grace Kids events that create joyful and meaningful experiences for children.
- Attend all meetings and training sessions as requested by the Director of Family Ministries.
- Monitor and maintain Echo Grace Kids equipment and ministry spaces to ensure safety, functionality, and readiness for weekend experiences.
- Use feedback tools such as evaluations, statistics, and goal tracking to assess and improve ministry effectiveness.
- Ensure every child's experience with Echo Grace Kids earns the trust of parents and reflects the joy and love of Christ.
- Demonstrate strong administrative skills in planning, organizing, and executing ministry initiatives.
- Manage volunteers effectively, including recruitment, scheduling, training, and team development.

EDUCATION REQUIREMENTS

- Minimum of 2 years of hands-on experience in child development, demonstrating a deep understanding of children's needs and growth stages.
- OR
- Proven leadership through active volunteer service in Echo Grace ministry or holding a campus leadership role for at least 2 years.
 - Higher education in children's ministry or a related field is preferred, reflecting a commitment to theological and developmental excellence.
 - Technologically adept, with the ability to navigate digital tools and platforms confidently; familiarity with AI-enhanced systems and a willingness to learn emerging technologies is highly valued.

QUALIFICATIONS & EXPECTATIONS

- Passion and enthusiasm for the mission of Echo Grace Church... “to reach the Northeast and beyond for Christ by making fully devoted followers of Jesus.”
- Born-again Christian, baptized as a believer, and an official (active and voting) member of Echo Grace Church or pursuing membership to be activated within six months of hire.
- Supportive and championing of both the doctrine of Echo Grace Church, as well as the practices, teaching, and decisions of her leadership.
- Lifestyle that demonstrates committed Christian character and fosters an exemplary reputation.

ADDITIONAL NOTES:

Please note that this job description is not intended to be a comprehensive listing of all activities, duties, or responsibilities required of the employee in this role. Duties, responsibilities, and activities may change at any time, with or without notice. Nothing in this job description restricts management’s rights to assign or reassign duties and responsibilities of this job at any time.

Signature:		Date:	
------------	--	-------	--